

# SMS 05 MANAGEMENT OF SAILING ACTIVITIES

Bay of Plenty Trailer Yacht Squadron

## PURPOSE

The purpose of this document is to set out the process for deciding when sailing would be cancelled or postponed due to the weather conditions on the day of the event or during an event.

## SCOPE

This process relates to the sailing events under the control of a Race Officer. In most cases, the events will be those on the BOPTYS Annual calendar, but may include other regattas/cruisers.

## RESPONSIBILITIES

1. Race Officer – ultimate responsibility for deciding whether to continue, cancel or postpone an event.
2. Sailing Committee/Safety Officer – support decision-making process with assessments and advice.

## PROCESS

### Standard considerations

- a) All vessels comply with Part III of YNZ Safety Regulations
- b) All participants wear life jackets
- c) Vessels monitor CH 77/64
- d) Safety considerations reinforced at briefing
- e) Club room VHF left on CH 64

### Assess

Weather conditions assessed through:

- a. NZ MetService Rotorua Lakes forecast and other publically available weather forecasts
- b. Other online data services: (eg BOP Regional Council live data weather stations)
- c. Observation – clubhouse and around sailing area
- d. On-water observation
- e. Discussion with relevant persons.

### Guidance

- a) The predicted wind range. If the forecast is expecting this to exceed **20kts** there is no expectation the event will be started.

### Decide

Race Officer makes the decision to continue, cancel or postpone in consultation with the Race Committee and Safety Officer as available..

### Communicate

#### 1. Continue

Event proceeds as normal but additional safety precautions are implemented, such as extra support boats and crews, more frequent radio communication, advice given to less capable sailors, shortened courses, and so on.

#### 2. Cancel or postpone

Communicate as appropriate via briefing, email and Facebook.

### Version History

Title ID	Version	Status	Date	Author	Approved
SMS 05	Original	Not Current	1/4/2025	Vice Commodore	Committee

SMS 05	V12	Current	1/06/2026	Vice Commodore	Committee
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