

SMS 07 CLUB ROOM

Bay of Plenty Trailer Yacht Squadron

PURPOSE

The purpose of SMS 07 is to provide BOPTYS Rear Commodore with a check list of safety considerations. Management of this area is a shared executive responsibility.

Club members

All club members are responsible for identifying potential safety issues and reporting them to the Rear Commodore and/or Safety officer.

CLUB ROOMS

- Club Defibulator and First Aid kit on prominent display
- Fire extinguishers on prominent display
- Door fixed open when in use
- **Safety notices** ? Hot water, slippery floor, outside as well ?
- Cleaning products-out of reach of children
- List of key club contacts – posted in clubrooms.
- BBQ storage and gas storage (near door)
- BBQ only to be used outside
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Kitchen

- Compliance with food safety requirements
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Mitigations

1. Defibulator (serviced annually)
2. Fire extinguishes and notices on door ?
3. Safety notices on water and power outlets?
4. First Aid kit- checked for contents (resupply as needed)

Version History

Title ID	Version	Status	Date	Author	Approved
SMS 07	Original	Not Current	1/4/2026	Rear Commodore, Safety Officer	Committee

Version History

SMS 07	V 1	Current	1/6/2026	Rear Commodore, Safety Officer	Committee
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