SMS 02 SAFETY OBJECTIVES

Bay of Plenty Trailer Yacht Squadron

	Objective	Actions	Indicator	Responsible
1.	Embed safety into club decisions, processes and activities	1. Safety always on meeting agendas 2. Safety briefings carried out before events 3. Constantly review safety policies and procedures for relevance and accuracy and effectiveness	Positive culture of safety discussion, reporting and analysis	Commodore
2.	Compliance with legislative and other requirements	1. Identify relevant legislation and other requirements 2. Communicate requirements to relevant people 3. Monitor compliance internally	No negative compliance issues	Commodore
3.	Prevent injury	1. Implement and continually improve SMS 2. Communicate SMS requirements 3. Use competent people in safety-critical roles 4. Use fit for purpose equipment 5. Correct decision-making on event days – 'go/don't go'	No injuries in sailing season	Safety Officer
4.	Ensure all significant risks are reported and recorded	1. Inform members of reporting process 2. Committee members actively support	Revisions and additions made to risk register Changes made to SMS at time of review	Safety Officer Committee

5.	Operate efficient Incident reporting process	1. Make forms available from club room and web page 2. Inform members of reporting process	Completed forms for each incident	Safety Officer Committee
6.	Increase members participation in safety-critical roles	1. Communicate safety process 2. Foster safety culture 3. Foster reporting	Member use and the support the BOPTYS Safety Management System (SMS).	Safety Officer Committee Members

Version History					
Title ID	**Version**	**Status**	**Date**	**Author**	**Approved**
SMS 02	Original	Not current	1/04/2025	Safety	*Committee*
SMS 02	V1	Current	1/06/2026	Safety	*Committee*